



NovAliX

JOB DESCRIPTION

Grade: Senior Research Associate

Date of publication: 2024

Department: BU Research Services, BU Drug Discovery and BU Colocated Research

Hierarchy: from grade PM

Prerequisites: BSc/MSc + 5 years of experience

Purpose of the job

The Senior Research Associate (SRA) is an expert / a referent in one or several technologies. A SRA is responsible for a project or part of a project entrusted to them by his/her supervisor. They must use their scientific knowledge to successfully manage the various scientific tasks they are responsible for and resolve any problems encountered. They may be required to guide some staff members at the bench.



Missions and tasks

Scientific missions:

- Perform mainly experimental work and associated tasks: >80%
- Understand, carry out and organize work according to the project objectives, the quality requirements, and the time constraints.
- Extract relevant understanding from literature and project data.
- Design and implement experimental work in an autonomous manner according to required scientific and HSE standards, and to his/her supervisor advice.
- Analyze data in an efficient and correct manner, take a critical look at the results, and translate data into presentable format.
- Make concise and clear presentations and reports.
- Adapt an experimental set-up based on newly generated insights.

- Achieve productivity in line with their experience and their place of work.
- Understand and explain the theory behind the techniques used.
- Anticipate the need for reagents and consumables to carry out experiments.

- Take ideas suggested by others forward and develop adequate solutions.
- Assume responsibility for lab high tech equipment.
- Strong experience in multiple techniques within the department scope.
- Understand recent developments in own area of expertise and propose improvements to current work methods.
- Show active contribution in meetings.

- Regular reporting to his/her supervisor.
- Apply systematically NovAliX standards and an efficient way of working. Ensure they are well transferred to junior RA under his/her guidance.
- Lab guidance of RA or junior RA.

General tasks:

- Follow and apply IT rules, especially concerning cybersecurity. Signal rapidly to IT department any issues or breaches in our security integrity.
- Know and follow the HSE rules applicable to the activity: chemical labs, L2, ...
- Comply with HR policies and NovAliX rules
- Adhere to NovAliX values

General knowledge:

- Fluent in English (spoken and written)
- Good writing skills
- Proficiency in office software (Word, Excel, Power Point) and communication tools
- Proficiency in job-specific software(s)

Values / Personal skills

- 1. Collaboration**
- 2. Analysis/Problem solving**
- 3. Being Organized**
- 4. Communication**
5. Being Impactful
6. Client focus
7. Innovation/Creativity
8. People Management
9. Growing the Business
10. Leadership